

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

August 27, 2020 1:00 P.M.

Google Meet

#### 1. CALL TO ORDER AND ROLL CALL

Minutes:

Brianne Ford called the meeting to order at 1:02 PM.

Present In Person:

N/A

Present by Telephone:

Brianne Ford with Irvine USD

David Seabury with El Dorado County Office of Education

Michael Johnston with Clovis Unified School District

Jeremy Davis with Fullerton School District

John Morgan with Capistrano Unified School District

#### 2. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the July 30, 2020 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes Brianne Ford

Yes Michael Johnston

Yes David Seabury

Yes Jeremy Davis

Yes John Morgan

#### 3. PUBLIC COMMENT

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction.

However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

Minutes: Kent Stephens and Peter Skibitski introduced themselves.

#### 4. APPROVAL OF AGENDA

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes Brianne Ford

Yes Michael Johnston

Yes David Seabury

Yes Jeremy Davis

Yes John Morgan

## **5. ACCEPTANCE OF BOARD MEMBER REPORTS**

Minutes: Board members shared their district/counties situation related to purchases, matters related to COVID 19, and the minimum price guarantee.

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes: None.

## **7. ACCEPTANCE OF STANDING REPORTS**

### **7.a. Membership**

Minutes: Membership was discussed.

### **7.b. Communications**

Minutes: Recent communications with members and vendors were discussed.

### **7.c. Procurement**

Minutes: Current and future RFPs were discussed.

### **7.d. Goals and Objectives**

Minutes: The Annual Goals Progress Report and budget projections were reviewed.

## **8. ACCEPTANCE OF CONSENT AGENDA**

### **8.a. Ratify Approval of New Associate Members**

**Motion Passed:** Ratify Approval of New Associate Members: Helix Charter High School, Imperial Unified School District, and Westminster School District.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes	Brianne Ford
Yes	Michael Johnston
Yes	David Seabury
Yes	Jeremy Davis
Yes	John Morgan

## **9. UNFINISHED AND OLD BUSINESS**

None.

## **10. NEW BUSINESS (ACTION ITEMS)**

**10.a.** Accept San Juan Unified School District as a Founding Member of Education Technology Joint Powers Authority.

**Motion Passed:** Approve San Juan Unified School District as a Founding Member with Kent Stephens as the primary designee and Peter Skibitzki as the secondary designee.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes Brianne Ford  
Yes Michael Johnston  
Yes David Seabury  
Yes Jeremy Davis  
Yes John Morgan

John Morgan and Jeremy Davis exited the meeting.

**10.b.** Approve Unaudited Actuals Report

**Motion Passed:** Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes Brianne Ford  
Yes Michael Johnston  
Yes David Seabury  
Yes Mike McAdam  
Yes Kent Stephens

**11. NEW BUSINESS (NON ACTION ITEMS)**

**11.a.** Review and Discuss Bylaws: Review was deferred until the October board meeting.

**11.b.** Discuss potential Founding Members and determine next steps.  
Minutes: Potential Founding Members and timing were discussed.

**11.c.** Discuss Minimum Price Guarantee: The minimum price guarantee was discussed.

**12. PERSONNEL ITEMS**

Minutes: None.

**13. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL**

Minutes: None.

**14. PRESENTATION OF WRITTEN COMMUNICATIONS**

Minutes: None.

**15. SCHEDULING OF NEXT MEETING**

The next Regular Meeting shall be held on Thursday, September 24, 2020 at Meeting ID [meet.google.com/qdq-ygfu-kiw](https://meet.google.com/qdq-ygfu-kiw) Phone Numbers (US)+1 929-236-4489 PIN: 725 203 831# ,as approved on the Regular Board Meeting Schedule as board approved on April 30, 2020, but may be changed at the discretion of the board.

## 16. ADJOURNMENT

**Motion Passed:** Adjourn the meeting at 1:45 pm.

Passed with a motion by Michael Johnston and a second by David Seabury.

Yes	Brianne Ford
Yes	Michael Johnston
Yes	David Seabury
Yes	Mike McAdam
Yes	Kent Stephens