

EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

Minutes

REGULAR MEETING OF THE GOVERNING BOARD

July 30, 2019 3:00 P.M.

Procurement Center

5050 Barranca Parkway

Irvine, CA 92604

1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 3:17 PM.

2. PUBLIC COMMENT

None.

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

3. ROLL CALL

Present:

Brianne Ford with IUSD

Present by Telephone:

Mike McAdam with Fullerton SD

Michael Johnston with Clovis USD

4. APPROVAL OF MINUTES

Motion Passed: Approve the Minutes from the June 27, 2019 Regular Board Meeting.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes Brianne Ford

Yes Michael Johnston

Yes Mike McAdam

5. APPROVAL OF AGENDA

Motion Passed: Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes Brianne Ford
Yes Michael Johnston
Yes Mike McAdam

6. ACCEPTANCE OF BOARD MEMBER REPORTS

Minutes: Communications with vendors and members were discussed.

7. ACCEPTANCE OF TREASURER REPORT

Minutes: Initial contributions, expenses, and reporting were discussed.

8. ACCEPTANCE OF STANDING REPORTS

8.a. Membership

Minutes: Associate membership was discussed.

8.b. Communications

Minutes: Weekly updates and F3's recognition as having a foundational role were discussed.

John Morgan with Capistrano USD joined the meeting.

8.c. Procurement

Minutes: RFP No. 19/20-01 Mobile Device Management RFP date for receiving Proposals was postponed to August 19, 2019. Upcoming RFPs are: Assessment, Help Desk, and Web Design & Hosting. The Minimum Price Guarantee, Administrative Fee, and the JPA's involvement in outside agencies' (such as SPURR and LACOE) procurements were discussed.

9. ACCEPTANCE OF CONSENT AGENDA

9.a. Motion Passed: Ratify Approval of New Associate Members: Coastline ROP, Huntington Beach City School District, Cypress School District, Nevada Joint Union High School District.

Passed with a motion by Michael Johnston and a second by John Morgan.

Yes Brianne Ford
Yes Michael Johnston
Yes Mike McAdam
Yes John Morgan

10. OLD BUSINESS

None.

11. NEW BUSINESS

11.a. APPROVE PROCUREMENT OPERATING PROCEDURES

Motion to Table: Adopt the Procurement Operating Procedures as presented.

Motion Tabled with a motion by Michael Johnston and a second by John Morgan.

Yes Brianne Ford
Yes Michael Johnston
Yes John Morgan
Yes Mike McAdam

11.b. APPROVE BOARD OPERATING PROCEDURES

Motion to Table: Adopt the Board Operating Procedures as presented.

Motion Tabled with a motion by Michael Johnston and a second by John Morgan.

Yes Brianne Ford
Yes Michael Johnston
Yes John Morgan
Yes Mike McAdam

12. NEW BUSINESS (NON ACTION ITEMS)

12.a. Marketing and Communicating Update.

Minutes: The JPA's involvement at the CETPA Conference, member communications and marketing strategies were discussed.

12.b. Review "Our Ed Tech JPA Members" website page options.

Minutes: Option 1 was selected. The number of students represented will be made more prominent and countywide enrollment for SD will be referenced.

12.c. Discuss potential equipment RFPs.

Minutes: The potential to add technology equipment RFPs was discussed.

Michael Johnston exited the meeting.

13. PERSONNEL ITEMS

Minutes: None.

14. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEES OF ADVISORY COUNCIL

Minutes: None.

15. PRESENTATION OF WRITTEN COMMUNICATIONS

Minutes: None.

16. SCHEDULING OF NEXT MEETING

The next Regular Meeting shall be held on August 29, 2019 at 1:00PM at 5050 Barranca Parkway, Irvine, CA 92604, but may be changed at the discretion of the board .

17. ADJOURNMENT

Motion Passed: Adjourn the meeting.

Passed with a motion by John Morgan and a second by Brianne Ford.

Yes Brianne Ford
Yes John Morgan
Yes Mike McAdam