

# EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

## Minutes

### REGULAR MEETING OF THE GOVERNING BOARD

February 28, 2019 2:00 P.M.

Administration Center

5050 Barranca Parkway

Irvine, CA 92604

#### 1. CALL TO ORDER

Minutes:

Brianne Ford called the meeting to order at 2:09PM.

#### 2. PUBLIC COMMENT

**None.**

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

#### 3. ROLL CALL

Present:

Brianne Ford with IUSD

Meg Keaney with F3

Michelle Bennett with IUSD

Mark Williams with F3

Francie Heim individual consultant

Michael Johnston with Clovis Unified

Bill McGuire with Twin Rivers as a member of the public

Present by Telephone:

Jeremy Davis with Fullerton USD as a member of the public

John Morgan with Capistrano USD (not voting)

#### 4. APPROVAL OF MINUTES

**Motion Passed:** Approve the Minutes from the February 7, 2019 Board Meeting.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes Brianne Ford

Yes Michael Johnston

## **5. APPROVAL OF AGENDA**

**Motion Passed:** Adopt Agenda, as presented.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes     Brianne Ford

Yes     Michael Johnston

## **6. ACCEPTANCE OF TREASURER REPORT**

Minutes:

There is no Treasurer report to accept.

## **7. ACCEPTANCE OF CONSENT AGENDA**

Minutes:

There is no consent agenda to approve.

## **8. OLD BUSINESS**

Minutes:

**8.a.** RFP Process.

**8.b.** Vendor Outreach and education process.

**8.c.** Review of JPA Bylaws - additional input/discussion.

**8.d.** Review of insurance options.

**8.e.** Review and input into criteria for additional Founding Members as well as the process for how new members will be added.

**8.f.** Associate member outreach.

## **9. NEW BUSINESS**

**9.a.** 2018-19 BUDGET

**Motion Passed:** Approve the 2018/19 Budget.

Passed with a motion by Brianne Ford and a second by Michael Johnston.

Yes Brianne Ford  
Yes Michael Johnston

#### **9.b. ADMINISTRATIVE UNIT FEE PROPOSAL**

**Motion Passed:** Approve the Administrative Unit Fee Proposal.

Passed with a motion by Brianne Ford and a second by Michael Johnston.

Yes Brianne Ford  
Yes Michael Johnston

#### **9.c. APPROVE OF F3 PROFESSIONAL SERVICES AGREEMENT**

**Motion Passed:** Approve the Legal Agreement with proposed revisions addressing interest rate, dissolution of JPA, and clarity on amount of reimbursement.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes Brianne Ford  
Yes Michael Johnston

#### **9.d. APPROVE OF CONTRACT FOR CONSULTANT/ADMINISTRATION SUPPORT**

**Motion Passed:** Approve the Contract for Consultant/Administration Support.

Passed with a motion by Michael Johnston and a second by Brianne Ford.

Yes Brianne Ford  
Yes Michael Johnston

### **10. REPORT OF EXECUTIVE DIRECTOR AND SPECIAL COMMITTEE OF ADVISORY COUNCIL**

Minutes:

#### **10.a. Website Subcommittee Report.**

### **11. SCHEDULING OF NEXT MEETING**

The next meeting shall be a Special Meeting held on March 15, 2019 at 4:00PM at 3387 Barranca Parkway, Irvine, CA 92606, 33122 Valle Rd, San Juan Capistrano, CA 92675, and 1450 Herndon Ave, Clovis, CA 93611.

The next Regular Meeting shall be held on March 28, 2019 at 2:00PM at 5050 Barranca Parkway, Irvine, CA 92604.

### **12. ADJOURNMENT**

**Motion Passed:** Adjourn the meeting.

Passed with a motion by Brianne Ford and a second by Michael Johnston.

Yes Brianne Ford

Yes Michael Johnston